

**MINUTES OF MEETING  
SCHALLER PRESERVE  
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Schaller Preserve Community Development District was held on Tuesday, **January 24, 2023** at 1:38 p.m. at The Hampton Inn Lakeland, 4420 N. Socrum Loop Road, Lakeland, Florida.

Present for the Audit Committee were:

Scott Shapiro	Chairman
Mike Seney	Vice-Chairman
Michele Shapiro	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Rodney Gadd <i>by Zoom</i>	District Engineer, Gadd & Associates
Grace Kobitter	District Counsel, KVV Law

*The following is a summary of the discussions and actions taken at the January 24, 2023 Schaller Preserve Community Development District's Audit Committee Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order at 1:38 p.m.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns noted that there was no public present to provide comment.

**THIRD ORDER OF BUSINESS**

**Audit Services**

**A. Approval of Request for Proposals and Selection Criteria**

Ms. Burns presented the standard selection criteria for the audit committee to review. She noted that the due date for the proposals for the audit is Monday, February 20, 2023 at 5:00 p.m.

**B. Approval of Notice of Request for Proposals for Audit Services**

Ms. Burns suggested authorizing staff to issue the RFP.

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On MOTION by Mr. Shapiro, seconded by Ms. Shapiro, with all in favor, the Request for Proposals and Selection Criteria, and Authorization for Staff to Issue the RFP, was approved.

**C. Public Announcement of Opportunity to Provide Audit Services**

Ms. Burns announced the opportunity to provide audit services to the Schaller Preserve Community Development District.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

Ms. Burns adjourned the meeting.

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, the meeting was adjourned at 1:40.

*Jill Burns*

Secretary/Assistant Secretary

*Scott Shapiro*

Chairman/Vice Chairman