

**MINUTES OF MEETING
SCHALLER PRESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Schaller Preserve Community Development District was held on Tuesday, **January 24, 2023** at 1:33 p.m. at The Hampton Inn Lakeland, 4420 N. Socrum Loop Road, Lakeland, Florida.

Present and constituting a quorum were:

Scott Shapiro	Chairman
Mike Seney	Vice-Chairman
Michele Shapiro	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Rodney Gadd <i>by Zoom</i>	District Engineer, Gadd & Associates
Grace Kobitter <i>by Zoom</i>	District Counsel, KVW Law

The following is a summary of the discussions and actions taken at the January 24, 2023 Schaller Preserve Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order at 1:33 p.m. Three Supervisors were in attendance at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the July 26, 2022
Landowners Meeting and Board of
Supervisors Meeting**

Ms. Burns presented the minutes of the July 26, 2022 Landowners and Board of Supervisors meetings and asked for any comments, corrections, or changes. The Board had no changes.

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On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, Minutes of the July 26, 2022 Landowners Meeting and Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2023-01 Approving the Proposed Fiscal Year 2023/2024 Budget and Setting the Public Hearing to Adopt the Budget (Suggested Date: Tuesday, April 25, 2023)

Ms. Burns noted that the proposed Fiscal Year 2023/2024 budget was mainly administrative expenses. She stated that they did do a small field contingency in the event the Board decides to go forward with development sooner than they planned. Ms. Burns noted that they would only bill as expenses are incurred. Ms. Burns suggested setting the public hearing date on April 25, 2023.

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, Resolution 2023-01 Approving the Proposed Fiscal Year 2023/2024 Budget and Setting the Public Hearing to Adopt the Budget for April 25, 2023, was approved.

FIFTH ORDER OF BUSINESS

Ratification of Contract Agreement with Polk County Property Appraiser

Ms. Burns reviewed the contract agreement with Polk County Property Appraiser and she suggested the Board ratify.

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, the Contract Agreement with Polk County Property Appraiser, was ratified.

SIXTH ORDER OF BUSINESS

Ratification of 2023 Data Sharing and Usage Agreement with Polk County Property Appraiser

Ms. Burns reviewed the 2023 Data Sharing and Usage Agreement with Polk County Property Appraiser and asked for a motion to ratify.

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On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, the 2023 Data Sharing and Usage Agreement with Polk County Property Appraiser, was ratified.

SEVENTH ORDER OF BUSINESS **Appointment of Audit Committee**

Ms. Burns suggested that the Board appoint themselves as the audit committee.

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, Appointing the Board of Supervisors as the Audit Committee, was approved.

EIGHTH ORDER OF BUSINESS **Staff Reports**

A. Attorney

Ms. Kobitter had nothing additional to report.

B. Engineer

Mr. Gadd had nothing further to report.

C. District Manager’s Report

i. Ratification of Fiscal Year 2022 Funding Requests #2 and #3

Ms. Burns noted that these funding requests had already been approved, and she was just seeking ratification from the Board.

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, Fiscal Year 2022 Funding Requests #2 and #3, were ratified.

ii. Balance Sheet & Income Statement

Ms. Burns presented the financial statements and noted that no action was required.

NINTH ORDER OF BUSINESS **Other Business**

There being none, the next item followed.

TENTH ORDER OF BUSINESS **Supervisors Requests and Audience Comments**

There being none, the next item followed.

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ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, the meeting was adjourned at 1:38.

Jill Burns

Secretary/Assistant Secretary

Scott Shapiro

Chairman/Vice Chairman