

**MINUTES OF MEETING
SCHALLER PRESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Schaller Preserve Community Development District was held on Tuesday, **April 23, 2024** at 2:02 p.m. at The Hampton Inn Lakeland, 4420 N. Socrum Loop Road, Lakeland, Florida.

Present and constituting a quorum were:

Scott Shapiro	Chairman
Mike Seney	Vice Chairman
Andy Mason	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Monica Virgen	District Manager, GMS
Jennifer Kilinski <i>by phone</i>	District Counsel, Kilinski Van Wyk
Richard McGrath	Field Manager, GMS

The following is a summary of the discussions and actions taken at the April 23, 2024 Schaller Preserve Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order at 2:02 p.m. Three Supervisors were in attendance at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the April 25, 2023
Board of Supervisors and Audit Committee
Meetings**

Ms. Burns presented the minutes of the April 25, 2023 Board of Supervisors and Audit Committee meetings and asked for any comments, corrections, or changes. The Board had no changes.

April 23, 2024

Schaller Preserve CDD

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, Minutes of the April 25, 2023 Board of Supervisors and Audit Committee Meetings, were approved.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2024-01
Approving the Proposed Fiscal Year 2024-
2025 Budget (Suggested Date: June 25, 2024)
and Setting the Public Hearing on the
Adoption of the Fiscal Year 2024/2025 Budget**

Ms. Burns reviewed the resolution for the Board and noted that the Fiscal Year 2025 budget was mostly admin expenses all developer funded. Expenses will only be billed as incurred. Ms. Burns noted that they will change the public hearing time to 12:45 p.m. on June 25th.

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, Resolution 2024-01 Approving the Proposed Fiscal Year 2024-2025 Budget (Suggested Date: June 25, 2024) and Setting the Public Hearing on the Adoption of the Fiscal Year 2024/2025 Budget, was approved as amended.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2024-02
Designating a Date, Time, and Location for a
Landowners' Meeting and Election
(November 5, 2024)**

Ms. Burns reviewed the resolution for the Board. The Board had no changes to the resolution as presented. The suggested time was 1:25 p.m. for Schaller Preserve.

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, Resolution 2024-02 Designating a Date, Time, and Location for a Landowners' Meeting and Election (November 5, 2024), was approved.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2024-03
Appointing Assistant Treasurer**

Ms. Burns reviewed Resolution 2024-03 and noted that this would appoint Darrin Mossing as a Treasurer.

April 23, 2024

Schaller Preserve CDD

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, Resolution 2024-03 Appointing Assistant Treasurer, was approved.

SEVENTH ORDER OF BUSINESS

Consideration of 2024 Non-Ad Valorem Contract Agreement with Polk County Property Appraiser

Ms. Burns noted that they would not be on roll for the current year but they like to keep the agreement in place.

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, the 2024 Non-Ad Valorem Contract Agreement with Polk County Property Appraiser, was approved.

EIGHTH ORDER OF BUSINESS

Ratification of 2024 Data Sharing and Usage Agreement with Polk County Property Appraiser

Ms. Burns stated that this agreement was already executed but they were bringing it back for ratification by the Board.

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, the 2024 Data Sharing and Usage Agreement with Polk County Property Appraiser, was ratified.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Kilinski had nothing additional to report.

B. Engineer

There being no comments, the next item followed.

C. District Manager’s Report

i. Ratification of Funding Request #6

Ms. Burns noted that these funding requests had already been approved, and she was just seeking ratification from the Board.

April 23, 2024

Schaller Preserve CDD

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, Funding Request #6, was ratified.

ii. Balance Sheet & Income Statement

Ms. Burns presented the financial statements and noted that no action was required.

iii. Presentation of Number of Registered Voters – 0

Ms. Burns noted that they have no registered voters within the District.

TENTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

ELEVENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being no comments, the next item followed.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, the meeting was adjourned at 2:10 p.m.

Jill Burns

Secretary/Assistant Secretary

DocuSigned by:
Scott Shapiro
E20F905D8C5D410...

Chairman/Vice Chairman