

**MINUTES OF MEETING
SCHALLER PRESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Schaller Preserve Community Development District was held on Tuesday, **April 25, 2023** at 1:33 p.m. at The Hampton Inn Lakeland, 4420 N. Socrum Loop Road, Lakeland, Florida.

Present and constituting a quorum were:

Scott Shapiro	Chairman
Mike Seney	Vice Chairman
Andy Mason	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Grace Kobitter <i>by Zoom</i>	District Counsel, KVV Law

The following is a summary of the discussions and actions taken at the April 25, 2023 Schaller Preserve Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order at 1:33 p.m. Three Supervisors were in attendance at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present at this time.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the January 24, 2023
Board of Supervisors and Audit Committee
Meeting**

Ms. Burns presented the minutes of the January 24, 2023 Board of Supervisors and Audit Committee meetings and asked for any comments, corrections, or changes. The Board had no changes to the minutes.

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On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, the Minutes of the January 24, 2023 Board of Supervisors and Audit Committee Meetings, were approved.

FOURTH ORDER OF BUSINESS

Acceptance of the Rankings of the Audit Committee and Authorizing Staff to Send Notice of Intent to Award

Ms. Burns noted the rankings were to appoint Grau & Associates #1. Ms. Burns asked for a motion to accept those rankings and authorize staff to send the notice of intent to award and authorize the Chair to sign the contract.

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, Accepting the Rankings of the Audit Committee with Grau & Associates Ranked #1 and Authorizing Staff to Send Notice of Intent to Award, was approved.

FIFTH ORDER OF BUSINESS

Public Hearing

A. Public Hearing on the Adoption of the Fiscal Year 2023/2024 Budget

Ms. Burns stated this public hearing had been advertised in the paper. She asked for a motion to open the public hearing at this time.

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, Opening the Public Hearing, was approved.

i. Consideration of Resolution 2023-02 Adopting the District’s Fiscal Year 2023/2024 Budget and Appropriating Funds

Ms. Burns noted this is included in the agenda package and will be developer funded as incurred. She stated it’s just admin and a lump sum field.

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, Resolution 2023-02 Adopting the District’s Fiscal Year 2023/2024 Budget and Appropriating Funds, was approved.

ii. Consideration of Fiscal Year 2023/2024 Developer Funding Agreement

Ms. Burns reviewed this is with Brooklane Development and that entity will fund the operations and maintenance assessments based on the budget that the Board just adopted as

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needed. Mr. Shapiro asked if that ever needed to be modified and substituted, how would that be done. Ms. Burns stated the funding agreement could be assigned to another entity or terminate and enter into a new one.

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, the Fiscal Year 2023/2024 Developer Funding Agreement, was approved.

Ms. Burns stated no members of the public were present at this time and asked for a motion to close the public hearing.

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, Closing the Public Hearing, was approved.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2023-03
Authorizing Bank Account Signatories**

Ms. Burns stated this assigns certain offices instead of people as signers on the account.

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, Resolution 2023-03 Authorizing Bank Account Signatories, was approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Kobitter had nothing additional to report.

B. Engineer

Ms. Burns stated Rodney was not on the line.

C. District Manager’s Report

i. Approval of Check Register.

Ms. Burns noted that the check register was included in the package for the Board’s review.

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, the Check Register, was approved.

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ii. Balance Sheet & Income Statement

Ms. Burns stated financial statements were included in the agenda package for review but noted that no action was required.

EIGHTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

NINTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being no comments, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Shapiro, seconded by Mr. Seney, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

DocuSigned by:
Scott Shapiro

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Chairman/Vice Chairman